**Chatham High School Señora Conley**

**Español IV 2017-2018**

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**¡Bienvenidos a la clase de español IV!** I am excited to have you in my Spanish class this year. I have put together the following information to help ensure that you have the most successful and positive experience possible in this class.

* This is an advanced level Spanish course.
* Students will have the option to get college credit through Columbia Green Community College through taking this course. Information about signing up for this course will be sent home with 2nd quarter progress reports through the guidance department.
* Students will focus on reading, writing, listening and speaking and build on their base of vocabulary, verb tenses, grammar and culture. Greater emphasis will be on using Spanish for communication.
* Tests, quizzes and writing assignments will be given regularly. Students can expect to have at least 1-2 projects each quarter and occasional homework assignments.
* Communication in Spanish is encouraged and expected at this level. As much of the course as possible will be conducted in Spanish and students are expected to communicate in Spanish while engaging in the course.

# Required Materials

* Pen/Pencil
* A 3 ring binder with loose leaf paper
* Folder (to be left in class for journals)
* *Recommended*: 8-10 dividers (for separating units)

**Classroom Expectations**

1. ***Be prepared for class.***

This means bringing all necessary materials to class including your binder, writing utensils, and completed homework. It should not be necessary to return to your locker after the bell has rung to obtain missing materials.

1. ***Be on time and ready to learn.***

Please be seated at your desk ready to learn when the bell rings. Most days you will begin immediately with “bell ringer” activity that will be on the board when you enter the classroom. These activities count towards your participation grade. Every 3 unexcused tardies will result in detention.

1. ***Show respect for yourself and others in the classroom.***

This includes following directions, demonstrating appropriate behavior, using appropriate language, and being courteous to others. Discipline problems will result in detention, discipline referral, and/or a call home.

1. ***Use technology appropriately.***

Please don’t let technology distract you from learning. You will be using Chromebooks during class at designated times. Personal electronic devicesmust be stored away at all times during the class period.Using personal electronic devices during instruction time without permission will result in detention, discipline referral, and/or a call home

**Grading Policy**

The following is a guideline as to how the assignments will be weighted:

* **Exams & Projects- 40%**
* **Quizzes & Small Projects- 25%**
* **Participation- 25%**
* Bell ringers
* Journals
* Class work/ assignments
* Essays
* Conversations/ Interviews
* Speaking/Presentations
* **Homework- 10%**
* **Assignments** must be handed in on time to receive full credit. Homework assignments will automatically lose **25%** if it is handed in late. Missing assignments will remain a zero in the grade book until they are turned in. I will always accept late assignments as long as they are handed in during the marking period they were assigned.
* **Corrections-** You may do corrections on most grammar quizzes (not vocabulary quizzes) and exams to earn back points if you come in and work on them with me. I will not accept corrections if you do not come in. Quiz retakes are available on specific quizzes only and will be a different format.
* **Absences**- If you are absent from class, *you are responsible for turning in the missed work in a* ***timely manner*** *and making up assessments* ***within a week***. If you are absent from class for more than one day in a row, please see me to discuss the amount of time needed to make up missed work.

**Midterm Exam**

You will have a mid-term exam in January. The midterm exam counts as **5% of the final average** for the course.

**Final Exam**

You will have a final exam at the end of the year. The final exam counts as **15% of your final average** for the course. Since this exam is weighted very heavily, it’s important that you prepare for the final exam ahead of time and follow the review you are given during the last quarter.

**Parent/Student Portal**

Your grades will be available online via the parent/student portal. The portal allows you and your parents to be better informed about your progress in my class. Typically I update grades for homework and tests/quizzes on a weekly basis. You should plan on accessing the site at least once a week to check your grade and see any assignments (if any) that you are missing. Please e-mail me if you have any questions or concerns. You may see some abbreviations on the portal; here is a key to what they indicate:

* L- Late
* NT- Not turned in
* E- Exempt
* A- Absent
* C- Corrections were made to assignment

**Website**:

Not sure when an assignment is due or when the next exam is? Check my website! I will update the website with important class information and resources on a weekly basis. Find the tab for your class at the top of the page.

**After-School Availability:**

You are encouraged to seek extra help!!! If you feel that you are having difficulty with the material or just wish to get extra practice with Spanish, please let me know and we can arrange a time for after-school help. I am available most days until 3:30pm, except for when there are meetings.

After reading and reviewing the above information, please fill out the following information, detach, and return this page to Señora Conley.

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (student name) have read, discussed and understand the requirements for Spanish class with my parent/ guardian.

Date: \_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_\_\_\_/ \_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Parent/Guardian Contact Information

(Parent/guardian should fill out this information)

***\*Please circle your preferred method of communication***

Name (first and last) of parent/guardian 1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone numbers:

 Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (first and last) of parent/guardian 2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone numbers:

 Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Comments/Questions/Concerns: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_